འབྲུག་རྒྱལ་འཛིན་གཙུག་ལག་སློབ་སྡེ།
རང་འབྱུང་འཐོན་བསྐྱེད་མཐོ་རིམ་སློབ་གྲྭ།
Royal University of Bhutan
College of Natural Resources
LOBESA: PUNAKHA

POOL VEHICLE REQUISITION FORM FOR OFFICIAL DUTY

Requirement of type of vehicle(s)	Purpose	Date	Time		Remarks

Note: The vehicle shall be provided subject to the availability of the vehicle. Owing to the capacity of vehicles, the MTO shall coordinate and combine the use of vehicles as far as possible to minimize the mobility of the vehicles. **Official on duty shall be held responsible for any issue/damage to the vehicle and must submit justification in written to MTO.**

The requisition should be submitted at least one day before the tour programme.

Name & sign of the Applicant **Sign of HoD** **Sign of DAA** **Sign of MTO**