

**ROYAL UNIVERSITY OF BHUTAN**  
**POSITION PROFILE**

**1. JOB IDENTIFICATION**

- 1.1 Position Title: Mason
- 1.2 Position Level: 12
- 1.3 Occupational Group: Administrative & Technical Staff
- 1.4 College/OVC: College of Natural Resources

**2. MAIN PURPOSE OF THE POSITION:**

The primary purpose of a mason in the college is to **construct, maintain, and repair masonry structures** to ensure the college infrastructure is safe, functional, and well-maintained.

**GENERAL ROLES AND RESPONSIBILITIES:**

- 1. Building and repairing **walls, pavements, drainage systems, pathways, culverts, and other structures** using bricks, stones, cement blocks, and concrete.
- 2. Assisting in **renovation and maintenance** of buildings, including patching of plaster, cement flooring, and wall tiling.
- 3. Supporting **civil works** during construction and minor infrastructure development projects.
- 4. Helping maintain the **aesthetic and structural integrity** of college buildings and facilities.
- 5. Ensuring timely response to **masonry-related maintenance issues** reported by different college departments.

**5.1 Education:** Class X with 2 years Certificate (VTI) Relevant field

**5.2 Experience:** *Nil (recommended but not a prerequisite)*

**5.3 Knowledge Skills and Abilities:**

**Knowledge:**

- Understanding of **masonry techniques** (bricklaying, stonework, block work, concrete work, etc.).
- Knowledge of **construction materials**, their uses, and properties.
- Familiarity with **building codes**, safety regulations, and best practices.
- Basic knowledge of **plumbing and drainage systems** (as it often intersects with masonry work).

- Understanding **construction drawings and blueprints**.

**Skills:**

- Skilled in **laying bricks, blocks, stones**, and finishing work such as plastering and rendering.
- Ability to **mix mortar and concrete** to the required proportions.
- Proficiency in using **masonry tools and equipment** (trowels, levels, chisels, mixers, etc.).
- Capable of measuring and cutting materials accurately.
- Skill in **repairing and restoring** old or damaged masonry work.

**Abilities:**

- Ability to **perform physically demanding tasks**, including lifting, bending, and standing for long periods.
- Strong attention to **detail and quality of workmanship**.
- Ability to **work independently** or as part of a team.
- Good **time management and problem-solving** skills.
- Ability to **follow instructions, technical drawings**, and safety guidelines accurately.