**ROYAL UNIVERSITY OF BHUTAN**

**POSITION PROFILE**

**1. JOB IDENTIFICATION**

1.1 Position Title: Mason

1.2 Position Level: 12

1.3 Occupational Group: Administrative & Technical Staff

1.4 College/OVC: College of Natural Resources

1. **MAIN PURPOSE OF THE POSITION***:*

The primary purpose of a mason in the college is to **construct, maintain, and repair masonry structures** to ensure the college infrastructure is safe, functional, and well-maintained.

**GENERAL ROLES AND RESPONSIBILITIES:**

1. Building and repairing **walls, pavements, drainage systems, pathways, culverts, and other structures** using bricks, stones, cement blocks, and concrete.
2. Assisting in **renovation and maintenance** of buildings, including patching of plaster, cement flooring, and wall tiling.
3. Supporting **civil works** during construction and minor infrastructure development projects.
4. Helping maintain the **aesthetic and structural integrity** of college buildings and facilities.
5. Ensuring timely response to **masonry-related maintenance issues** reported by different college departments.

**5.1 Education:** Class X with 2 years Certificate (VTI) Relevant field

**5.2 `Experience:** *Nil (recommended but not a prerequisite)*

**5.3 Knowledge Skills and Abilities:**

**Knowledge:**

* Understanding of **masonry techniques** (bricklaying, stonework, block work, concrete work, etc.).
* Knowledge of **construction materials**, their uses, and properties.
* Familiarity with **building codes**, safety regulations, and best practices.
* Basic knowledge of **plumbing and drainage systems** (as it often intersects with masonry work).
* Understanding **construction drawings and blueprints**.

**Skills:**

* Skilled in **laying bricks, blocks, stones**, and finishing work such as plastering and rendering.
* Ability to **mix mortar and concrete** to the required proportions.
* Proficiency in using **masonry tools and equipment** (trowels, levels, chisels, mixers, etc.).
* Capable of measuring and cutting materials accurately.
* Skill in **repairing and restoring** old or damaged masonry work.

**Abilities:**

* Ability to **perform physically demanding tasks**, including lifting, bending, and standing for long periods.
* Strong attention to **detail and quality of workmanship**.
* Ability to **work independently** or as part of a team.
* Good **time management and problem-solving** skills.
* Ability to **follow instructions, technical drawings**, and safety guidelines accurately.