



## **International Nature Education and Experience**

### **Academic Standards and Regulations**

**College of Natural Resources  
Royal University of Bhutan  
Lobesa, Punakha, Bhutan**

## About the INEE Programme

International Nature Education and Experience offered by the College of Natural Resources, Royal University of Bhutan include Summer School, Semester Abroad and Training. The Summer School Programmes are offered for a duration of 14 days, Semester Abroad Programmes for three months and Training for seven days. The former two are apportioned into coursework and projects. The details of different programmes are provided for in the individual programme descriptions. The general standards and regulations are as follow:

### Credit policy

INEE does not grant partial or incomplete credit. Due to the interdisciplinary nature of our programmes, students must be present from the first day of orientation to the last day of wrap-up and presentations to receive credit for all courses. INEE gives credit for programme completion, not just course completion. Attendance from the start of the programme to the last day of the programme is necessary for students to earn credit.

### Grading Scheme

Programmes may not be considered on a pass/fail or audit basis. INEE will report letter grades, as determined by the INEE letter grade scale (below). INEE does not "round-up" numerical grades (e.g., a final grade of 69.9% receives a letter grade of B and is not rounded up to 70.00, or A).

### Letter Grade Scale

Grade	Judgement of performance	Mark
A+	Outstanding	80% and above
A	Very Good	70 - 79.9%
B	Good	60 - 69.9%
C	Satisfactory	50 - 59.9%
D	Fail	49.9% and below

### Policy for Early Departures

In case of a student making a permanent departure from an INEE programme without completing outstanding coursework, then no credit will be awarded instead receive a W (Withdrawn) for the programme. If a student must leave due to bereavement or receives a medical withdrawal, some credit may be awarded at the discretion of the College Academic Committee. More information about withdrawals or dismissals from an INEE programme can be found in INEE Policies and Procedures.

## **Review of Grades**

It is the responsibility of the faculty to articulate how grades are determined. It is the responsibility of students, if there is a lack of clarity, to request clarification immediately, rather than after transcripts are received.

Students who feel that there are grade inconsistencies should explain their concerns first to the relevant faculty in writing while at the college. Their explanation must be in writing and include both the reasons for requesting a grade review and the specific request. Faculty members have the obligation to respond fully, clearly, and promptly to any student grade inquiries.

If a satisfactory solution cannot be arranged between a student and their faculty while at the college, students may make a written request for an explanation of the faculty member's decision for presentation to the College Academic Committee for further consideration. The CAC will review the case with the faculty member.

If a resolution cannot be made with the CAC at the college, the petition for a grade change will be forwarded to the Appeal Committee at the Office of the Vice Chancellor for review. The Appeal Committee review will generally be limited to determining whether fair standards were set and followed.

After a student departs a programme (i.e., when the student physically leaves the college), the only grade changes INEE will consider are those which involves mathematical or transcription errors.

## **Academic Policy**

INEE has a zero-tolerance policy towards student cheating, plagiarism, data falsification, and any other form of dishonest academic practice or behaviour, including but not limited to, standards set by any college or institution with which the student is associated. As a result, any INEE student found by INEE to have engaged in or to have facilitated academic dishonesty will receive no credit (0%) for that activity. The faculty make their best efforts to clearly state whenever collaboration between students in the preparation of work is deemed acceptable and the extent of collaboration that is permissible.

In addition to the zero percent (0%) mark for the particular activity, INEE reserves the right, using its sole and unfettered judgement about the severity or recurrence of the transgression, to expel a student from any programme in which the student is participating. A student who is expelled from a programme may receive a grade of "Withdrawn" (W) or "Failure" (F) for the programme. The expelled student will not be entitled to any financial refund from the programme.

INEE considers it appropriate to report to a student's parent institution any behaviour that reflects on the character, integrity and/or academic ability of a student. Therefore, when a finding of academic dishonesty has been made, INEE will report the decision, as well as the sanction imposed, to any college or institution with which the student is associated. Through participation in an INEE programme, each student shall be deemed to have expressly waived any right to prevent such disclosure that might otherwise exist in law or by contract.

Nothing in this policy shall prevent any college or institution with which the student is associated from reviewing the violation and taking actions pursuant to its own policies on academic

misconduct, including its policies on sanctions or the recording of an offence on a student's record.

### **Transcripts and credits**

Official transcripts with credits are awarded at the end the programme. Summer School Programme carries 8 credits whilst the Semester Abroad Programme carries 48 credits and Training Programme carries no credit, but students are awarded with training completion certificates.

### **General Information**

All INEE programmes offered at the College of Natural Resources, Royal University of Bhutan are credited except for training programmes. These short programmes are offered both in the Spring and Fall semesters subject to at least having 10 participants in each of the programmes. All the programmes have field trips to different parts of the country to provide a first-hand experience of local culture, nature and landscape and day-to-day life. Therefore, prospective students are expected to come prepared for such trips.