**Annual University Research Grant – Half Yearly Progress Reporting Form**

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| **General INFORMATION** | | | | |
| Research Title | | |  | |
| **Researcher and institutions** | | | | |
| Principal researcher | | | | |
| Name | | |  | |
| College/Institute | | |  | |
| Contact details | | |  | |
| Co-researcher | | | | |
| Name | | |  | |
| College/Institute | | |  | |
| Contact details | | |  | |
| Co-researcher | | | | |
| Name | | |  | |
| College/Institute | | |  | |
| Contact details | | |  | |
| Data collection and analysis | | | | |
| 1 | | Target population and how much has been covered so far.  Please describe with detail (200 – 300 words) | | |
|  | | | | |
| 2 | | Data entry/transcription (100 – 200 words) | | |
|  | | | | |
| 3 | | Data analysis (100 – 200 words) | | |
|  | | | | |
| Research dissemination  Please describe in detail the research dissemination that resulted from the research project: | | | | |
| 1 | | Writing of draft report including the major findings, implications and policy recommendations | | |
|  | | | | |
| 2 | | Conference presentation(s): Please describe the papers presented (where, when and by whom) | | |
|  | | | | |
| 3 | | Journal publication (if any): Please include the name of the journal, title of the article and year of publication | | |
|  | | | | |
| 4 | | Others (please describe if any innovation, new ideas, new initiatives, etc., have resulted from the research study that has impacted policies, programmes, and practices in your college) | | |
|  | | | | |
| **Budget** | | | | |
| Total approved budget | | | |  |
| Expenditure so far | | | |  |
| **5** | **Comments and Recommendations of the College Research Committee** | | | |
| **Signature of the Chair**  **College Research Committee**  **Date:**. | | | | |