**Annual University Research Grant – Half Yearly Progress Reporting Form**

|  |
| --- |
| **General INFORMATION**  |
| Research Title  |  |
| **Researcher and institutions**  |
| Principal researcher |
| Name  |  |
| College/Institute |  |
| Contact details  |  |
| Co-researcher |
| Name  |  |
| College/Institute |  |
| Contact details  |  |
| Co-researcher  |
| Name  |  |
| College/Institute |  |
| Contact details  |  |
| Data collection and analysis  |
| 1 | Target population and how much has been covered so far. Please describe with detail (200 – 300 words) |
|  |
| 2 | Data entry/transcription (100 – 200 words) |
|  |
| 3 | Data analysis (100 – 200 words) |
|  |
| Research dissemination Please describe in detail the research dissemination that resulted from the research project: |
| 1 | Writing of draft report including the major findings, implications and policy recommendations |
|  |
| 2 | Conference presentation(s): Please describe the papers presented (where, when and by whom) |
|  |
| 3 | Journal publication (if any): Please include the name of the journal, title of the article and year of publication |
|   |
| 4 | Others (please describe if any innovation, new ideas, new initiatives, etc., have resulted from the research study that has impacted policies, programmes, and practices in your college)  |
|  |
| **Budget**  |
| Total approved budget  |  |
| Expenditure so far  |  |
| **5** | **Comments and Recommendations of the College Research Committee**  |
|  **Signature of the Chair** **College Research Committee** **Date:**. |