

# **CNR STUDENT LEADER ELECTION GUIDELINES**

## **1. General**

- 1.1. CETA members of the College of Natural Resources will be responsible for conducting the election of new CETA members.
- 1.2. CETA will be the new student body of the College of Natural Resources.
- 1.3. CETA members will request assistance from the ECB of Punakha during the election.

## **2. CETA (Council for Education, Transformation and Advocacy)**

- 2.1. There shall be 11 posts for CETA; Chief Councilor, Deputy Chief Councilor, two member secretaries, a treasurer, three female residence councilors for Dekidling campus, two male residence councilors for Gawaling campus, and one male or female residence councilors for Choekhobling campus.
- 2.2. The chief councilor shall be selected from third year students of the four years program and the second year students of the three year program, there shall be a single Chief Councilor either a male or a female.
- 2.3. The Deputy Chief Councilor will be selected from the second-highest voter from the election done for the chief councilor.
  - 2.3.1. However, to maintain gender balance, if the elected chief councilor is a male, the deputy chief councilor will be a female by default and vice versa. A female would be appointed for the post despite a male (kept at standby) having the next highest vote and vice versa.
- 2.4. The two member secretaries will be selected from second year students of the four year program and the first year students of the three year program. The two member secretaries will be one female and one male.
  - 2.4.1. The selection of the two member secretaries will be done in the same manner as mentioned in clause 2.3.1.
- 2.5. One treasurer will be selected from first year students from all the programs, disregard of gender.
- 2.6. A total of 6 Residence Councilors shall be selected from Dekidling campus (Block 1,2&3), Gawaling campus (Block 4&5), and Choekhobling campus (Lower hostel). There shall be 3 female residence councilors for Dekidling campus, two male residence councilors for Gawaling campus and one male or female residence councilor for the choekhobling campus. The candidate with the highest vote will be selected disregard of the gender.

### **3. Selection of the candidates**

- 3.1. The Student Service Division in consultation with CETA members will announce the position of student leader's election through the college website and social media (Facebook).
- 3.2. The shortlisting of candidates will be done by student election committee members.
- 3.3. The shortlisting of the candidates for the respective posts shall be done a fortnight before the election.
- 3.4. A short interview will be conducted with the Dean of Student Affairs and Student Service Officer two days after the shortlisting.
- 3.5. There shall not be an applicant from any postgraduate programme.

### **4. Campaigning**

- 4.1. The campaigning for the candidates will be held for a week following their shortlisting.
- 4.2. The campaigning around the campus will be held for 10 days.
- 4.3. CETA members will organize a campaign for individual posts in an organized manner allotting equal time for each candidate before the poll day during which they shall talk about their manifesto and pledges.
- 4.4. The orders of the speakers at the campaign shall be in alphabetical order of their first name.
- 4.5. Candidates must refrain from defamatory and derogatory statements about their rival candidate and avoid the use of language that is provocative, causes hatred, and mocks other candidates.
- 4.6. The candidates must compulsorily attend the campaign organized by the CETA. If a candidate is unable to attend the campaign, he/she must seek exemption by submitting a written request to the DSA and the SSO, stating the reason justifying the exemption. Otherwise, he/she will be removed as a candidate.
- 4.7. Campaigning shall be halted 48 hours before Election Day. If the candidates go against this, they shall be dealt with accordingly.

### **5. Voters**

- 5.1. Every individual who is a part of the College of Natural Resources is a qualified voter. The absence of the students must be known by the SSO, otherwise, action will be taken.
- 5.2. All the qualified voters shall be evidenced by their Student identity card and the staff shall be evidenced else way.

- 5.3. For the election of the Chief Councilor, all the students, as well as the non-teaching and teaching staff, shall participate.
- 5.4. For the election of the Member Secretaries and Treasurer, only the students of the college shall participate.
- 5.5. For the election of the Residence Councilors, all the students residing on Choekhobling campus, Gawaling campus, and Dekidling campus shall participate. However, no day scholar students shall participate in the election of the Residence Councilor.

## **6. Preparation for election**

- 6.1. CETA members will prepare an adequate number of Electronic Voting Machines (EVMs) from the Election Commission of Bhutan in Punakha.
- 6.2. CETA members will allocate various tasks for the election among themselves and other volunteers' student if required and will be also trained on how to properly conduct an election with the help of the election officers of ECB Punakha.
- 6.3. All the EVMs required in the election shall be checked and prepared.
- 6.4. The EVM will contain passport-sized photos of the candidates to recognize them. The passport-sized photo will only be accepted.
- 6.5. CETA members will also prepare a voter list for the male and females following their faculty.

## **7. Election Day**

- 7.1. The duration and location of the Election Day shall be fixed by the Student Service Division.
- 7.2. There shall be a separate voting compartment prepared by the CETA for the qualified voters.
- 7.3. There shall be three polling officers, one processing the male voters and the other processing the female voters in their respective polling stations and supporting them as and when required.
- 7.4. The voters shall move in an organized and civil manner, and comply with the instructions from the CETA member.
- 7.5. The voters shall vote for only one candidate per EVM.
- 7.6. The polling officers shall close the poll after all the voters present have cast their votes or when the duration of the Election Day has ended, and count the results immediately thereafter.

**8. Declaration of the election results.**

**8.1.** If the highest numbers of votes are secured by two or more candidates in equal numbers on the completion of the counting of votes, there shall be re-election between the candidates securing an equal number of votes.

**8.2.** The election results shall be counted immediately after the close of polls, and shall be declared in the presence of student election committee members.

**8.3.** The results shall be announced to the college later in the evening.

**9. Dispute.**

**9.1.** Any disputes during the election and related to the results shall be dealt with by the Student Service Division.

**9.2.** A short resolution shall be let known to the voters as well.