

BoQ for printing and binding services

SL.No	Particulars	Specification	Oty	Unit	Quoted Rate	Remarks
1	Colour Printing, 80gsm	A4	per	page		
2	Black & White Printing, 80gsm	A4	per	page		
3	Book Cover, 300gsm, A3 size		per	booklet		
4	Lamination for cover like glossy one		per	booklet		
5	Perfect Binding		per	booklet		
6	Hard Case Binding		per	booklet		
7	Light case binding		per	booklet		
8	Colour Printing, 80gsm	B5 size	per	page		
9	Black & White Printing, 80gsm	B5 size	per	page		
10	Book Cover, 300gsm, A3 size	B5 size	per	booklet		
11	Lamination for cover like glossy one	B5 size	per	booklet		
12	Perfect Binding	B5 size	per	booklet		
13	Hard Case Binding	B5 size	per	booklet		
14	Light case binding	B5 size	per	booklet		
15	Stock Register	500 pages, A4size	per	booklet		
16	Vehicle movement order	200 pages	per	booklet		
17	Vehicle log book	200 pages	per	booklet		
18	Official seal	Medium size	per	pcs		
19	Answer Sheet	80gsm, 8 pages in a booklet	per	booklet		
20	Single Sheet	80gsm	per	booklet		

21	Business card	standard size	per	pcs		
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Note: The quoted rate must be inclusive of transportation charge

The winning bidder will be asked to submit the sample before placing the order

The printing and binding must be completed and delivered before 30 days from the date of issuance of work order

Name, seal and signature of bidder