



## RESIDENCE COUNCILOR

The Residence Councilor is a student advocate who represents the student body from their respective hostel. The Residence Councilor is a member of the Student Executive Board. The Residence Councilor is the position elected by the respective student occupying the respective hostel blocks. The main purpose of a Residence Councilor is to provide student support services through effective management of residence to ensure the welfare and care of the students.

### 1. QUALIFICATIONS:

- 1.1. Final year students with preferable prior leadership experience at CNR and previous schools.
- 1.2. Be in good academic and no disciplinary standing with the College of Natural Resources
- 1.3. Demonstrates sensitivity/interest in diversity/cultural differences; ability to effectively communicate with a variety of personalities
- 1.4. Ability to keep up-to-date information in the area of responsibilities and provide timely information for informed decision-making.
- 1.5. Function effectively in a team environment and collaboration skills
- 1.6. Have the ability to prioritize multiple tasks and responsibilities

### 2. RESPONSIBILITIES:

- 2.1. Assist SSOs in the identification of minimum hostel facilities and services
- 2.2. Assist SSOs in the allocation of appropriate hostel rooms and facilities
- 2.3. Monitor services required in the hostels and inform the respective SSOs
- 2.4. Keep proper records of facilities in their respective hostels and submit these to the SSOs
- 2.5. Ensure proper maintenance and cleanliness of common areas, toilets, and premises
- 2.6. Assist the SSOs in handing over the facilities of their hostel to the next Councilor
- 2.7. Check, monitor, and report any suspicious activities on the hostel premises to the SSO
- 2.8. Carry out any other directives of the SSO, from time to time

