

College of Natural Resources

Animal Science Alumni Union Scholarship Concept

Establishment:

Originally, the scholarship is established by the likeminded Animal Science alumni to show tribute to college through investment in youths. The founding members dedicates to support two Animal Science undergraduate students on their research projects. Annually, two deserving students will be our scholarship recipients and the scholarship are committed to remain open for three consecutive academic years (21-2022, 22-2023, 23-2024). The implementation of scholarship comes into force from this academic year 21-2022. The scholarship will be liaison with college administration strategically and formally.

Membership:

Currently membership registration is open and many CNR Animal Science alumni are registering to make the group more viable and to lay strong membership foundation for future sustenance and progress. A separate sheet with membership detail is maintained.

Management Team:

Following management team was unanimously selected by the founding members of the CNR Animal Science Alumni Union Scholarship and they will function and take up the management responsibilities on interim till the end of academic year 23-2024. Thereafter, new management team will be officially re-elected by the registered members.

Sl.No	Name	Position	Contact/Emails
1	Thinley Jamtsho	Chairperson	17757738/thinleyj@paro.gov.bt
2	Sonam Norbu	Secretary	17330516/norbusonam64@gmail.com
3	Chencho Tshering	Treasurer	17957665/chenchotshering@moaf.gov.bt

Role/Terms of reference:

A. Management team

- Liaise with the college and formally institute the scholarship in support of college strategically.
- Annually receive and review applications on the allocation of scholarship based on the recommendation of faculty/supervisor.
- The reviewed applications will be presented to group members for endorsement before awarding the scholarship.
- Table the recommended candidates in the annual meeting and disburse scholarship to qualified recipients as onetime payment.
- Review a rolling three-year budget out-look for scholarship and provide an update to members.
- Plan for sustainability of scholarship and its scope for future.
- Get feedback from the scholarship recipients.
- Establish new networks and awarding criteria for students.
- Manage fund and provide update to members about recipients.
- Organize membership meeting annually through zoom in or other possible means.
- Amend scholarship guidelines and Terms of Reference (ToR).
- Group saving account shall be opened with any of convenient financial institutions.
- Management team will function for three years only and election for next team will be done virtually/physically as and when the term expires.

B. Members

- Make annual contribution of **Nu. 1000 or more** as notified by management team to provided account.
- Participate in annual meeting and provide feedback for improvement.
- Provide guidance to management team regarding the procedures and execution of scholarship.

Quorum

A quorum for the meeting will be half of the membership. Standing members are required to inform management team if they are unable to attend.

Frequency of meetings

One meeting to be held in a year. However, if members express requirement, then the adjustment should be made accordingly.

Contact person and phone/email

Sonam Norbu, 17330516/norbusonam64@gmail.com

Etiquette for Scholarship Establishment and Launching

1. Set a budget

- Formulation of budget for scholarship fund is predominant and will be made/collected through the committed amount from founding or/and participating members annually.
- Two animal science students or more will be benefited with the scholarship to carry out undergraduate research projects. However, students to be benefited and the sustainability in the future will be determined by augmentation of group members from other batch/sectors and possibly from the external funding sources.

2. Scholarship Launching

Management team members or members on behalf will physically travel to college for formal launching of the scholarship. Prior arrangement will be done through written emails or phone calls synchronizing the convenient of college management.

3. Arrangement with college

3.1 Determine which student to support

- Be the undergraduate Animal science Bhutanese student.
- Have a research project recommended or endorsed by faculty or college.
- Financially disadvantage applicants.

3.2 How advertisement will take place

The college management and scholarship management must come to a consensus while advertising scholarship as mentioned below on the college website. The college management must facilitate the scholarship advertisement to students through regular updates on status.

Animal Science Alumni Union Scholarship

Animal Science alumni union from the field make donations to support scholarship for undergraduate students on research projects. It is in the spirit of showing tribute to college and making difference to needy deserving students. If you are a Bachelor of Animal Science student (**not in-service**) who has innovative research topic may apply to receive a scholarship.

Application dates

Status on closed or opened

Benefit type

Single payment

Total value

Up to Nu. 20,000 or more (Twenty thousand only) depending on enough funding sources in the future.

Applicable study areas

Dairy, poultry, piggery, fishery, pasture, animal health and any other related to animal science

Number of scholarships available

2 or more depending on enough funding sources in the future.

4. How to apply scholarship

- ✓ Applicants must fill in prescribed scholarship form and get endorsement from the research supervisor and college.
- ✓ Duly filled up form must be submitted to scholarship management through email or hard copy.
- ✓ Outcome of scholarship will be announced in person through email or call.

5. How scholarship will be distributed

Successful applicant will receive total value of scholarship on single payment. Disbursement will be done in cash or e-transfer of money and the college authority will be informed about disbursement and recipients.

6. Beneficiary Obligations

Scholarship beneficiary must provide written report on completion of research project about 250 words including feedback. Publication of research work in any journal or conference must acknowledge the funding source.