

ROYAL UNIVERSITY OF BHUTAN

POSITION PROFILE

1. JOB IDENTIFICATION

- 1.1 Position Title: Cleaner
- 1.2 Position Level: GSS II
- 1.3 Occupational Group: Maintenance and Construction Section
- 1.4 College/OVC: College of Natural Resources

2. KEY ROLES AND RESPONSIBILITIES;

- Cleaning around the campus area
- Cleaning the common and staff toilets
- Cleaning the College buildings
- Opening of the office
- Hosting of the National flag
- Any other task assigned by the supervisor

3. KNOWLEDGE, SKILLS & ABILITIES (KSA) REQUIREMENTS

1. **Education:** Not Required

2. **Experience:** The experiences will be taken for the purpose of shortlisting

3. **Knowledge Skills and Abilities:**

- Must have strong work ethic and positive approach towards the work
- Must be detailed, giving special attention to each task
- Must be well organized in doing the work assigned
- Must be punctual