

National Pension & Provident Fund
Thimphu
PENSION & PROVIDENT FUND REFUND FORM

1. Name :
2. NPPFP No. :
3. Citizenship ID No. :
4. E-mail :
5. Mobile No. :
6. Date of Joining NPPFP :
7. Date of Reliving service :
8. Types of benefits : Superannuation/Voluntary/
Termination/Compulsory/Others
7. Members who have contributed more than 10 years but less than 20 years (i.e. 240 months contributions) can choose the options, whether to stay under pension or to avail benefit in lump-sum from pension account. (*Disability and Surviving family beneficiaries are not eligible to choose this option.*)
(Please tick)
a. Avail monthly pension
b. Lump-sum payment

Signature of a Member
Nominee (applicable in case of death only)

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Other documents to be attached

- a. Forwarding letter from employer directing the NPPF to process the benefits
- b. Retirement Order
- c. Relieving Order
- d. Last Pay Certificate
- e. Royal Audit Authority Clearance
- f. Pension Benefit Form-IIP (*for members retired more than 10 yrs and has opted pension in 7 (a) above*)
- g. Citizenship Identity Card and Marriage Certificate
- h. Tax Clearance Certificate (TCC) from Regional Revenue and Customs Office (RRCO)

For Disability and Surviving Family Pension

- i. Disability Benefit Form –IID
- j. Surviving spouse /Children /Orphan/ Dependent Parent-IIS
- k. Birth Certificate for the minor children less than 18 years of age

Accounts Officer
(*Seal and signatures*)

HR Officer
(*Seal and signatures*)

Chief ADM. Officer/HR
(*Seal and signatures*)